May 8, 2024 *Prescott, WA*

MINUTES OF MEETING

**CALL TO ORDER:**

The Walla Walla North County Fire District Commissioner’s meeting was called to order at 8:00 AM by Commissioner Steve Hoffmann.

**PRESENT:**

Commissioners Steve Hoffmann (D3), Kevin Chabre (D3), Dave Brock (D1), Preston Brock (D1), Bob Beckman (D7), Eric Cochran (D7), Chief Ruffcorn, Secretary Kathy Brock (D1) and Secretary Sara Winona (D3/D7) present.

**AGENDA:**

No additions – Steve suggested we table Commissioner Handbook review and SOP review this month due to several people needing to leave early. All agreed.

**MINUTES OF PREVIOUS MEETING:**

Minutes of April 2024 meeting provided and reviewed. Preston moved to accept as is and Eric seconded. All in favor.

**CHIEFS REPORT:**

The Chief gave an update on trucks and their status across the districts.

**OLD BUSINESS:**

* WA Fire Commissioners Handbook review: Tabled
* SOP Review/Creation for WWNCF: Tabled

**NEW BUSINESS:**

* Steps for Official Merger: Steve presented a packet that showed the steps for merging legally for fire districts. It was reviewed and discussed. It appears that we can do a petition if 3/5 of voter’s sign. Discussed that we need to hire an attorney. Eric moved that we hire Brian Snure to work on merger, Dave seconded the motion. All were in favor.

Need official resolution to sign for merger from each district to be officially moving forward.

Primary cutoff is 3 weeks, not enough time to do things now. Assessor looking up taxing lines and how it will go, researching if District 7 needs to raise taxes. Steve will get a list of registered voters after we talk to Snure.

* Transfer Amounts to WWNCFD Account: Resolutions are needed to move money into account for next month for each district. Use percent amounts agreed upon for 2024 budget and adjust according to months left in year.

Respectfully submitted,

Sara Winona, Secretary

Steve Hoffmann, Chairman