June 12, 2024 *Prescott, WA*

MINUTES OF MEETING

**CALL TO ORDER:**

The Walla Walla North County Fire District Commissioner’s meeting was called to order at 8:00 AM by Commissioner Steve Hoffmann.

**PRESENT:**

Commissioners Steve Hoffmann (D3), Jeff Buley (D3), Dave Brock (D1), Preston Brock (D1), Brent Tompkins (D1), Bob Beckman (D7), Eric Cochran (D7), Chief Ruffcorn, Secretary Kathy Brock (D1) and Secretary Sara Winona (D3/D7) present.

**AGENDA:**

No additions

**MINUTES OF PREVIOUS MEETING:**

Minutes of the May 2024 meeting provided and reviewed. Eric moved to accept as is and Brent seconded. All in favor.

**CHIEFS REPORT:**

The Chief gave an update on trucks and their status across the districts. County wide new CPR training is required. Can’t wait until next year.

**OLD BUSINESS:**

* WA Fire Commissioners Handbook review: Pages 30-33 *Relationships to other Governmental Entities*
* SOP Review/Creation for WWNCF No changes to the following:

 8.0 Employee and Volunteer Conduct

8.1 Employee and Volunteer responsibility and conduct

8.2 Political Activities

8.3 Smoking Policy

8.4 Use of District Vehicles and Equipment

8.5 Contacts with News Media

8.6 Substance Abuse

8.7 Drug Free Workplace

8.8 Reporting Improper Govern-mental Action and Protecting Employees Against Retaliation

8.8.1 Procedures for Reporting

8.8.2 Protection Against retaliatory Actions

8.8.3 Responsibilities

8.9 Drivers License Requirements

Transfer Money: Using the 2024 approved budget and cutting amounts by 50% (for remaining 6 months of year) commissioners agreed to move the following into the new WWNCFD account.

D1 $ 55,981.82

D3 $ 120,723.32

D7 $ 33,680.86

**NEW BUSINESS:**

* Merger Update: Steve has contacted Brian Snure, waiting to hear back from him.
* Commissioners all working and completing required training online.

Respectfully submitted,

Sara Winona, Secretary

Steve Hoffmann, Chairman