January 8, 2025 *Prescott, WA*

MINUTES OF MEETING

**CALL TO ORDER:**

The Walla Walla North County Fire District Commissioner’s meeting was called to order at 8:00 AM by Chairman Steve Hoffmann.

**PRESENT:**

Commissioners Steve Hoffmann(D3), Kevin Chabre (D3), Jeff Buley (D3), Dave Brock (D1), Brent Tompkins (D1), Bob Beckman (D7), Eric Cochran (D7), Chief Ruffcorn, and Secretaries Sara Winona (D3, D7) Kathy Brock (D1).

\*Quorum met

**ADDITIONS TO AGENDA:**

* None

**MINUTES OF PREVIOUS MEETING:**

* Copies of December 2024 Minutes were given in hard and digital copies for review. Eric moved to accept minutes as is. Jeff seconded the motion.

**CHIEFS REPORT:**

* The Radios are still a hit and miss with reception. Brandon McKinney is now working in D4, no longer with city. Jim has a meeting this week about radios. He has some reservations as the Dispatch was supposed to keep FCC licenses renewed and taken care of and let many of them lapse, including ours. They are working to correct the situation.

**OLD BUSINESS:**

* RFA updates/Discussion: All districts want to move forward. RFA Special Open Meeting directly after this meeting.

**NEW BUSINESS:**

* Commissioner Chairman: Dave moved to elect Steve as chairman for 2025, Eric seconded. Steve accepted.
* W-4 & I-9 forms were distributed and collected for new payroll services. All volunteers will need new forms before we pay them for yearly runs in November.
* The county has said they will not allow fire districts to use their bank accounts for payroll taxes and we must open a separate account at local bank to do monthly payroll. Each district must do this in order to get payrolls complete since we are still separate entities at this time.

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**MISCELLANEOUS:**

* Training Schedule: Schedule is all set up for winter. There were some last-minute changes due to conflicts with Lions Club meetings. Hoping it does not affect attendance.

**ADJOURNMENT:**

* There being no further business or comments meeting was adjourned.

Respectfully submitted,

Kathleen Brock, Secretary

Steve Hoffmann, Chairman